

APPLICATION # \_\_\_\_\_

DATE: \_\_\_\_\_

CITY OF WESTLAND ZONING BOARD OF APPEALS  
36300 WARREN ROAD, WESTLAND, MI 48185  
(734) 467-3186

APPLICANT'S NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

APPLICATION TO VARY OR MODIFY PROVISIONS OF:

ORDINANCE 248 \_\_\_\_\_

OTHER ORDINANCE \_\_\_\_\_

ZONING CLASSIFICATION: \_\_\_\_\_

COMMON DESCRIPTION OF PROPERTY: \_\_\_\_\_

LOT \_\_\_\_\_ SUBDIVISION \_\_\_\_\_

LEGAL NAME OF PROPERTY OWNER: \_\_\_\_\_

CURRENT HOME ADDRESS: \_\_\_\_\_

CURRENT BUSINESS ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

**THE FOLLOWING INFORMATION MUST BE INCLUDED WITH APPLICATION**

- A. Original building permit application with denial explaining principal points on which they appealed from.
- B. Fifteen (15) copies of site plans drawn to scale showing shape and dimension of lots, buildings and lines of proposed buildings to be erected, altered or use changed. Please affix **SURVEY** with proposed changes. Such other information with regard to lot or neighboring lots, proposed use, existing use as may be deemed necessary.
- C. Clear and accurate description of the proposed use or work.
- D. Statement of why petitioner cannot conform to the strict letter of the Ordinance.
- E. Letters or petitions from surrounding residents stating their opinion on the project (OPTIONAL).
- F. Copy of deed or land contract showing ownership of the property affected.

NOTE: Any material submitted by petitioner within ten (10) days of meeting **WILL NOT** be considered by this Board.

**APPLICATIONS WILL NOT BE ACCEPTED UNLESS ALL OF THE MATERIALS LISTED ABOVE HAVE BEEN SUBMITTED WITH THE APPLICATION.**

The concurring vote of five (5) members of the Board shall be necessary to reverse any order, requirement, decision, or determination of the Enforcement Officer or Planning Department, or to decide in favor of the applicant any matter upon which the Board is required to pass under this Ordinance or to effect any variance except that a concurring vote of two-thirds of the members of the Board shall be necessary to grant a variance from uses of land permitted in this Ordinance.

Every appeal shall be taken by the applicant within sixty (60) days of the date or order, refusal of permit, requirement or determination of such department from which the appeal is taken. The Board may, in exceptional cases, for good reason, grant additional time.

LEGAL OWNER MAY APPEAR IN HIS/HER OWN BEHALF OR MAY BE REPRESENTED BY AN ATTORNEY OR AGENT AT THE HEARINGS. IF LEGAL OWNER IS UNABLE TO ATTEND MEETING, A LETTER OF AUTHORIZATION MUST BE SUBMITTED TO THE BOARD INDICATING THE NAME OF THE INDIVIDUAL(S) WHO IS/ARE AUTHORIZED TO REPRESENT THEM.

**WITHDRAWAL OF PETITION**

Any legal owner may, with the consent of the Board, withdraw his/her application at any time prior to final action thereon.

**REHEARING**

No rehearing of any decision of the Board will be considered unless new evidence is submitted or unless there has been a material change in the facts of the case. Petitioner must submit application, in writing, with new evidence within thirty (30) days of the original decision. No refunds of fees will be allowed.

No application for a variance which has been denied wholly or in part by the Board shall be resubmitted for a period of one (1) year from the date of last denial except on grounds of newly discovered evidence or proof of changed conditions found upon inspection by the Board to be valid.

**APPEAL BOARD FEES**

**RESIDENTIAL FEES**

\$100.00 New Home Variance  
75.00 Addition Variance  
75.00 Garage Variance  
75.00 Other Residential

**COMMERCIAL FEES**

\$125.00 New Commercial Building  
100.00 Commercial Addition Variance  
125.00 Parking Lot Variance  
75.00 Fence Variance  
125.00 Commercial Sign Variance  
75.00 Temporary Use Variance  
50.00 Temporary Sign

**MISCELLANEOUS FEES**

\$400.00+Fee Hearings at Special Meetings  
\$ 50.00+Fee Rehearing (Regular Meetings Only)  
\$100.00+Fee Appeal of Administrative Decision

\_\_\_\_\_  
SIGNATURE OF LEGAL OWNER

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
PRINTED NAME OF LEGAL OWNER

\_\_\_\_\_  
PRINTED NAME OF APPLICANT