



Department of Personnel

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Civil Service Commission

Patricia Neal, Chair
Steven Misiak, Vice Chair
Timothy Gilbert, Commissioner

**CITY OF WESTLAND
CIVIL SERVICE COMMISSION
Regular Meeting
Community Room C
August 11, 2021 at 4:00 p.m.**

AGENDA

Meeting time: 4:00 p.m.

Meeting location: Community Room C

Roll Call: Patricia Neal, Chair _____
Steven Misiak, Vice-Chair _____
Timothy Gilbert, Commissioner _____

Approval of Agenda:

1. Meeting Agenda Moved _____ Supported _____ Approved _____

Approval of Minutes:

1. May 12, 2021 Regular Meeting
Approved _____ Corrected _____

New Business:

1. Approve re-appointment of 3rd commissioner, Timothy Gilbert
2. Confirm Chair and Vice Chair Positions
3. Update from HR Director on Civil Service Eligibility Lists and recommendation to extend both Clerical and Laborer eligibility lists.
4. Extend Civil Service Clerical List expiring 9/2/2021, with new recommended expiration date of February 28, 2022
5. Extend Civil Service Laborer List expiring 11/11/2021, with new recommended expiration date of February 28, 2022
6. Establish process to create new Civil Service Laborer Eligibility list
 - a. Application acceptance window
 - b. Number of total applicants to test
 - c. Dates for CSC interviews
 - d. Minimum test score to move forward
 - e. Points for CDL

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Old Business:

Citizen Comments:

Adjournment: