



CITY OF

# **WESTLAND**

An All AMERICAN City

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William R. Wild – Mayor

## **Board of Ethics**

### **WESTLAND BOARD OF ETHICS**

Minutes – Regular Meeting No. 1

MARCH 18, 2021 – 5:30 p.m.

The Westland Board of Ethics held its first regular meeting March 18, 2021, at 5:30 p.m., electronically via ZOOM. The City Council Chambers of Westland City Hall, 36300 Warren Road, Westland, Michigan 48185 were not physically occupied.

The meeting was called to order at 5:30 p.m. by Assistant City Attorney Brandon Grysko with roll call showing a quorum was present as follows:

#### PRESENT

Daniel Stachow	Remotely from Westland, Wayne County, Michigan
Deborah Thomas	Remotely from Westland, Wayne County, Michigan
Lori Wilson	Remotely from Westland, Wayne County, Michigan
Don Nicholson	Remotely from Westland, Wayne County, Michigan

#### ABSENT

Michael Williams

Every Board of Ethics member in attendance announced their physical location in accordance with the Michigan Open Meetings Act, as amended.

Also in attendance were Assistant City Attorney Brandon Grysko, IT Director Craig Brown, and Personnel Director Stephani Field.

Board Member Michael Williams experienced technical difficulties with the electronic meeting and was unable to attend.

#### **A. Approval of Agenda:**

Motion by Wilson, supported by Nicholson, to revise the agenda to correct the spelling of “Williams” and to place Citizen Comments before Commissioner Comments. The motion carried unanimously.

Motion by Wilson, supported by Stachow, to limit Citizen Comments to 3 minutes each. The motion carried unanimously.

#### **B. Introductions**

**C. Nominations for**

1) Chair

Motion by Wilson, supported by Nicholson, to postpone nominations for Chair. The motion carried unanimously.

2) Vice-Chair

Wilson nominated Nicholson for the position of Vice Chair. Nicholson accepted the nomination.

3) Secretary

Motion by Stachow, supported by Nicholson, to postpone nominations for Secretary. The motion carried unanimously.

**D. Close Nominations**

Motion by Wilson, supported by Stachow, to close nominations and vote on Vice Chair. The motion carried unanimously.

**E. Elect Officers**

Roll Call Vote on the Nomination of Don Nicholson for Vice Chair:

Ayes: STACHOW, THOMAS, WILSON, NICHOLSON  
Nays: None  
Abstain: None  
Absent: WILLIAMS

The motion carried unanimously.

**F. Discussion of Direction for Policies & Procedures**

Motion by Nicholson, Support by Stachow, to direct the City Attorney's office to draft policies and procedures for the Board of Ethics.

Roll Call Vote:

Ayes: STACHOW, THOMAS, WILSON, NICHOLSON  
Nays: None  
Abstain: None  
Absent: WILLIAMS

The motion carried unanimously.

### **G. Set Quarterly Meeting Schedule**

Motion by Wilson, supported by Stachow, to adopt the following quarterly meeting schedule:

- Quarter 2 – April 15, 2021, at 5:30 p.m.
- Quarter 3 – September 16, 2021, at 5:30 p.m.
- Quarter 4 – December 16, 2021, at 5:30 p.m.

Roll Call Vote:

Ayes: STACHOW, THOMAS, WILSON, NICHOLSON  
Nays: None  
Abstain: None  
Absent: WILLIAMS

The motion carried unanimously.

### **H. Citizen Comments**

### **I. Commissioner Comments**

### **J. Closing**

Motion by Wilson, supported by Stachow, to adjourn. The motion carried unanimously. The meeting was adjourned at 6:10 p.m.