



MEETING OF THE WESTLAND DOWNTOWN DEVELOPMENT AUTHORITY
City of Westland
Minutes
Zoom Meeting
Thursday May 27, 2021

Members Present: Kelly (Canton, Wayne County) Scott (Westland, Wayne County) Freese (Westland, Wayne County) Murray (Westland, Wayne County) Thrower (Detroit, Wayne County) Grossoehme (Westland, Wayne County)

Members Excused: Wild, Cabildo, Rea, Saab, Maurer

Also Present: Aubrey Berman, Economic Development Director
 Nicole Jones, Economic Development Administration
 Craig Brown, Information Technology Director
 James Godbout, Westland City Council
 Michael Londeau, Westland City Council

Chairman Kelly called the meeting to order at 8:07 a.m.

A motion was made by Murray and supported by Freese to approve minutes from the regular meeting on April 22, 2021.

Grossoehme abstained due to absence (new Board member).

Motion carried unanimously

A motion was made by Scott and supported by Thrower to approve the payments of the vouchers in the amount of \$94,998.62

Brink Wood Products Inc	\$21,088.38
Bryan L Amann PLLC	\$2,500.00
Costar Realty Information	\$454.85
Trugreen	\$330.00
WH Canon	\$2,060.00
WH Canon	\$3,891.43
Westland Chamber of Commerce	\$10,000.00
Westland Chamber of Commerce	\$35,000.00
SME Soil and Materials	\$568.29
SME Soil and Materials	\$1,281.31
City of Westland	\$5,68.45
City of Westland	\$12,155.91

Motion carried unanimously.

A motion was made by Freese and supported by Scott to approve Dates and Branding for Smooth Summer Nights Concert Series.

Motion carried unanimously.

A motion was made by Thrower and supported by Scott to approve Ford Road Streetscape Improvement Proposal from Highland Landscaping in the amount not to exceed \$44,890.

Motion carried unanimously.

A motion was made by Freese and supported by Scott to approve the month to month extension of Bryan Amann Contract for a period not to exceed 6 months.

Motion carried unanimously.

A motion was made by Scott and supported by Grosseohme to approve Façade Improvement Grant in the amount not to exceed \$5000 for Wayne Ford Civic League.

Motion carried unanimously.

Berman and Londeau gave an overview of the Farmer's Market schedule and events for the 2021 season.

Training Discussion

Board members reviewed finalized 2021 Training Strategy.

Director Comments:

Berman announced meeting will take place in-person next month. She asked Board to complete and return the Economic Development Stakeholder Survey.

Citizen Comments:

None.

Board Members Comments:

None.

A motion was made by Scott and supported by Freese to adjourn at 8:35 a.m.

Motion carried unanimously.