



MEETING OF THE WESTLAND DOWNTOWN DEVELOPMENT AUTHORITY
City of Westland
Minutes
Virtual Zoom Meeting
Thursday May 28, 2020

Members Present: Cabildo, Freese, Murray, Rea, Saab, Scott, Thrower
Members Excused: Kelly, Danielewicz Wild

Also Present: Aubrey Berman, Economic Development Director

Scott called the meeting to order at 8:01 a.m.

A motion was made by Saab and supported by Freese to approve minutes from the regular meeting on February 27, 2020.

Motion carried unanimously

Thrower asked the total amount of the Westland Chamber of Commerce contract to run the Farmers Market.

Berman informed the board the total contract amount is equal to \$20,000 annually.

A motion was made by Saab and supported by Thrower to approve the payments of the vouchers in the amount of \$739,613.96

City of Westland Tax Department \$1,022.77
City of Westland Tax Department \$110.03
Bryan L Amann PLLC \$2,500
Costar Realty Information \$454.86
Costar Realty Information \$454.86
Hennessey Engineers Inc \$11,200
Westland Chamber of Commerce \$5,000
SME Soil and Materials \$4,242.31
SME Soil and Materials \$639.38
Vandersend Creative LLC \$1,487
Costar Realty Information \$454.86
Gooseworks LLC \$900
Gooseworks LLC \$900
Highland Landscape and Snow Removal \$648
Highland Landscape and Snow Removal \$325
Highland Landscape and Snow Removal \$2,428
Westland Chamber of Commerce \$5,000

SME Soil and Materials \$1,863.64
Bank of New York Mellon \$500
City of Westland Refund \$379,973.24
City of Westland Library Refund \$43,336.40
Wayne County Treasurer Refund \$276,193.61

Motion carried unanimously.

A motion was made by Murray and supported by Saab to approve a contract with Submittable for software to facilitate a small business grant program in the amount of not to exceed \$10,000.

Motion carried unanimously.

A motion was made by Murray and supported by Saab for the approval of a contract with L.S. Cleaning Inc. for temporary janitorial services at Tattan Park in the amount of not to exceed \$320 per month.

Motion carried unanimously.

Director Comments: Berman informed the board about the Small Business Grant Program to support Westland businesses who have suffered income loss as a result of the COVID-19 pandemic. The program will launch June 3.

Berman informed the board that City Hall will reopen on June 1 but public meetings are still being held virtually at this time. She will update the board on the status of the next meeting as the date comes closer.

Berman informed the board the City was forced to cancel Blues, Brews and BBQ as well as other summer community events due to the pandemic and restrictions on large gatherings.

Citizen Comments: None

Board Members Comments: Cabildo inquired about the refund amounts on the voucher and expressed interest in replacing the streetlights on Wayne Rd. as a future DDA project.

A motion was made by Freese and supported by Murray to adjourn at 8:23 a.m.
Motion carried unanimously.