



MEETING OF THE WESTLAND DOWNTOWN DEVELOPMENT AUTHORITY
City of Westland
Meeting Minutes
Thursday, July 24th, 2025

Members Present: Kelly, Scott, Bowman, Brown, Cabildo, Freese, Murray

Members Excused: Rea, Coleman

Also Present: Alex Garza, Director of Economic Development
Brendan Schroder, Business Retention & Expansion Coordinator
Lamar Richards, Business Attraction Contractor
James Godbout, Deputy Mayor

The meeting was called to order at 8:05 a.m. by Vice Chair Sharon Scott.

A motion was made by Brown and supported by Murray to approve the minutes from the meeting held on June 26th, 2025.

Motion carried unanimously.

Kelly arrived at 8:08 a.m.

Scott passed the gavel to Kelly.

A motion was made by Freese and supported by Scott to approve the payments of the vouchers in the amount of \$214,026.60.

CoStar	\$579.37
Giamarco, Mullins & Horton	\$517.50
Gooseworks	\$449.17
Gooseworks	\$513.33
Highland Landscaping	\$3,240.00
Highland Landscaping	\$648.00
Highland Landscaping	\$325.00
Highland Landscaping	\$2,428.00
Highland Landscaping	\$5,448.00
Modern Consulting	\$3,318.21

TruGreen	\$1,453.14
TruGreen	\$397.21
Jonathan Witz & Associates	\$10,000.00
The Original Dairy Dan	\$25,000.00
Actron Security Systems	\$595.00
First National Bank of Omaha	\$439.62
City of Westland	\$1,225.05
J & C Outdoor Services	\$157,450.00

Motion carried unanimously.

Open nominations for Board Chair.

A motion was made by Freese and supported Bowman by to nominate Robert Kelly as Chair of the Board.

A motion was made by Bowman and supported by Murray to close nominations.

Hearing no other nominations, motion carries unanimously to approve Robert Kelly as Chair of the Board.

Open nominations for Board Vice Chair.

A motion was made by Murray and supported by Bowman to nominate Sharon Scott as Vice Chair of the Board.

A motion was made by Bowman and supported by Murray to close nominations.

Hearing no other nominations, motion carries unanimously to approve Sharon Scott as Vice Chair of the Board.

A motion was made by Bowman and supported by Scott to postpone the consideration of the Façade Improvement Grant Application from Wayne Medical Real Estate in the amount of not to exceed \$21,109.50 to the next meeting of the DDA Board.

Motion carried unanimously.

A motion was made by Cabildo and supported by Murray to approve the proposal from IVSComm Inc. for fiber cable replacement at Tattan Park in the amount of not to exceed \$23,995.41

Motion carried unanimously.

A motion was made by Bowman and supported by Cabildo to approve the proposal for an extension of the contract with Placer.Ai for location analysis services in the amount of not to exceed 50% of \$32,500.00

Motion carried unanimously.

Training Discussion: Richards delivered a report on Modern Consulting's previous year of work.

Director Comments: Garza gave an update on the Nankin Square and Amphitheatre project.

Schroder invited the Board to upcoming City events and gave them an update on the Summer Concert Series.

Citizen Comments: Godbout gave the Board an update on the Central City Pond Remediation project.

Board Member Comments: Scott invited the Board to attend the Westland Community Foundation's Christmas in July event on Friday, July 25th from 6 p.m. to 8 p.m. at City Hall.

Freese expressed his gratitude at being reappointed to the Board.

A motion was made by Scott and supported by Freese to adjourn at 9:05 a.m.

Motion carried unanimously.