



**MEETING OF THE WESTLAND DOWNTOWN DEVELOPMENT AUTHORITY**  
**City of Westland**  
**Meeting Minutes**  
**Thursday, September 25<sup>th</sup>, 2025**

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Members Present: Kelly, Scott, Bowman, Brown, Cabildo, Freese, Murray

Members Excused: Coleman

Also Present: Alex Garza, Director of Economic Development

Brendan Schroder, Business Retention & Expansion Coordinator

Jamie Sammons, Economic Development Administration

The meeting was called to order at 8:00 a.m. by Vice Chair Sharon Scott.

A motion was made by Freese and supported by Bowman to approve the minutes from the meeting held on August 28<sup>th</sup>, 2025.

Motion carried unanimously.

Chairman Kelly arrived at 8:02 a.m.

Scott passed the gavel to Kelly.

A motion was made by Brown and supported by Freese to approve the payments of the vouchers in the amount of \$18,016.80.

CoStar	\$579.37
GMH	\$270.00
Highland Landscaping	\$648.00
Highland Landscaping	\$325.00
Highland Landscaping	\$2,428.00
Modern Consulting	\$3,173.94
Trugreen	\$1,453.14
Trugreen	\$397.21
Trugreen	\$1,453.14
Carrico Maldegen Insurance	\$5,635.00

Carrico Maldegen Insurance	\$1,654.00
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Motion carried unanimously.

A motion was made by Murray and supported by Bowman to approve the Façade Improvement Grant Application from Bill Chami in the amount of not to exceed \$25,000.00.

Motion carried unanimously.

A motion was made by Freese and supported by Murray to approve the amendment to the Façade Improvement Grant Policy.

Motion carried unanimously.

A motion was made by Scott and supported by Bowman to approve the purchase of the Utility Vehicle in the amount of not to exceed 50% of \$15,294.00.

Motion carried unanimously.

**The Board reviewed the DDA Plan Amendment with their legal counsel and the City Administration.**

A motion was made by Scott and supported by Freese to approve the DDA Plan Amendment.

Motion carried unanimously.

**Training Discussion:** None.

**Director Comments:** Garza gave an update on the Nankin Square and Amphitheatre project.

Schroder invited the Board to upcoming City events. Schroder presented the Board with a commemorative plaque in recognition of their continued valued support for the Blues, Brews, and Barbeque event.

**Citizen Comments:** None.

**Board Member Comments:** Freese, Bowman, and Murray commented on how well the Craft Beer and Wine Fest turned out.

A motion was made by Scott and supported by Murray to adjourn at 8:26 a.m.

Motion carried unanimously.