



# WESTLAND BUILDING DEPARTMENT

36300 Warren Westland, Michigan 48185 (734) 467-3210 building@cityofwestland.com

## TEMPORARY CERTIFICATE OF OCCUPANCY REQUEST

In accordance with the current Michigan Building Code (MBC) and/or the current Michigan Residential Code (MRC). I am requesting that a Temporary Certificate of Occupancy (TCO) be issued for the building and (if applicable) suite listed below. I am making this request with the understanding that all noted corrections must be completed and inspected on or prior to the expiration date of the TCO. Failure to fulfill this requirement may result in the immediate suspension of the TCO and the possible vacation of the building and/or the issuance of citations by the City of Westland, or other authorized agency.

Address: \_\_\_\_\_

Suite (if applicable): \_\_\_\_\_

Building Permit #: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Contractor Telephone: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

How many days are requested? \_\_\_\_\_

Reason for the Request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Work to be completed in association with the Temporary Certificate of Occupancy:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I submit this request for a Temporary Certificate of Occupancy on this date. The Westland Building Official will provide a response within two (2) business days of my request.*

Signature of Petitioner: \_\_\_\_\_

Date of Request: \_\_\_\_\_

**PLEASE NOTE:** The Temporary Certificate of Occupancy Request fee of \$40 must be paid prior to issuance

### OFFICIAL USE ONLY

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_ Expires on: \_\_\_\_\_

Special Conditions or Requirements: \_\_\_\_\_

\_\_\_\_\_