



WESTLAND BUILDING DEPARTMENT

36300 Warren, Westland, Michigan 48185 (734) 467-3210

Building@cityofwestland.com

Date: _____ Permit # PB _____

CITY OF WESTLAND
An All **AMERICAN** City
www.cityofwestland.com
William R. Wild – Mayor

ZONING COMPLIANCE APPLICATION

SHEDS FENCES FLATWORK

Location: _____

Contractor Name: _____ Email: _____

Mailing Address _____ City / State _____ Phone: _____

Property Owner: _____ Email: _____

Mailing Address _____ City / State _____ Phone: _____

Applicant's Signature _____

Type of project and total cost of Improvement:

Fence: **Cost** _____ **Height and Material** _____

Plot plan is required indicating location of fence and dimensions.

Shed: **Cost** _____ **Size and Material** _____

Plot plan is required indicating location of shed in yard with dimensions to other structures and lot lines.

Flat work: Cost _____ Driveway Service Walk Patio

Right of Way Permit required on : City Sidewalk Driveway Approach Curb Cut

OFFICE USE ONLY:

<p>III. ZONING</p> <p><input type="checkbox"/> All required documents received</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Not Approved</p> <p>Remarks _____</p> <p>_____</p>	<p>Date _____</p> <p>Reviewed By: _____</p>
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<p>Permit fee _____ (minimum \$35) Review fee _____ Administrative fee _____ Total fee _____</p>

GUIDELINES

FENCES

Rear yard: Six feet (6') maximum height starting in alignment with back corner of house -- around rear yard -- ending adjacent to the opposite corner of the house. The fence must be located entirely on your property unless neighbors provide written permission to replace the chain link fence. If the chain link fence is not removed (with written permission), the privacy fence must be installed two feet into your property, or six inches (6") above grade to allow for weed management. The structural side of all wooden privacy fences must face inward ("pretty side out"). If a rear yard for one lot is a front yard for another lot, then such rear yard fence is not allowed.

Side yard: Privacy fences can only be installed on the side of the house containing an entry door unless the house sits on a corner lot. In either case, the fence must be a maximum four and a half feet (4.5') high and cannot extend beyond the front of the house.

Front yard: May only be enclosed by split rail or ranch type fences that are setback two feet (2') from sidewalks or property lines. Fences are not permitted on the side of the yard that is adjacent to a neighboring driveway. All fence permit applications require two copies of a plot plan indicating the fence placement with dimensions to property lines and accessory structures.

Required Inspections: Posthole (minimum 36" deep), final inspection to approve location and installation.

SHEDS

Sheds under 200 square feet in area require a zoning permit to determine placement. Sheds over 200 square feet are considered an accessory structure and require a Residential Building Permit instead of this form. Refer to the Accessory Building info sheet for guidelines.

A plot plan must be submitted with the application indicating the shed placement and dimensions to property lines and accessory structures. Shed permits require a sand inspection if you are pouring a slab, and a final inspection.

FLAT WORK

All flatwork permits requires a plot plan with precise dimensions of size and location of all existing and new cement.

Inspections include sand and form inspection and final inspection. Flat work in the right of way (city sidewalks, driveway approaches, and curb cuts) also require a Right of Way permit in addition to the flatwork permit.

These are available at the Building Department.

Westland Building Department Permit Inspections

Frequently Asked Questions (FAQs)

- **How can I schedule a permit inspection?**
 - Online at <https://www.cityofwestland.com/>.
 - Send an email to inspection@cityofwestland.com.
 - Call 734.467.3210.
- **What is the cut off time for scheduling a permit inspection?**
 - The Building Department cuts off permit inspection scheduling for the next business day at 3:30pm EST the day before or once the permit inspection slots are filled, whichever happens first. Permit inspection slots fill up fast so schedule your inspections as soon as possible to try to ensure the permit inspection is done when you need it to be.
- **If I have multiple permit inspections to schedule, can I schedule them all together or in any order I want?**
 - Permit inspections must be done in chronological order. For example, building rough and final inspections cannot be scheduled until after the corresponding trade inspections have been approved by the Building Department.
- **How many inspections can the Building Department perform in a given day?**
 - Permit inspections are capped at 20 inspections per day in order to guarantee that all inspections can be completed thoroughly.
- **When is a permit inspection appointment considered scheduled?**
 - A permit inspection appointment is considered scheduled once the Building Department has confirmed the appointment.
- **When are permit inspections performed?**
 - **Building inspections** are performed Monday through Friday from 9:00am until all inspections are completed for that day.
 - **Electrical and plumbing inspections** are performed Tuesdays and Thursdays from 9:00am until all inspections are completed for that day.
 - **Mechanical inspections** are performed Tuesday through Thursday from 9:00am until all inspections are completed for the day.
- **Are after hour and weekend permit inspections available?**
 - Yes, after hour and weekend permit inspections are available subject to the availability of the inspectors. Please contact the Building Department as soon as possible if you need an after hour or weekend permit inspection.
- **Is there an extra fee for after hour and weekend inspections?**
 - Yes, there is a minimum two-hour inspection fee at \$75.00 per hour.

- **If I have questions about the permit inspections, how do I reach the Building Department?**
 - If you have questions about your permit or need to try to schedule a specific time frame for your permit inspection on your scheduled day you can call the following numbers:
 - **Building Department 734.467.3210**
 - **Building Inspector 734.467.3217**
 - **Electrical Inspector 734.467.3214**
 - **Mechanical Inspector 734.467.3213**
 - **Plumbing inspector 734.467.3215**

- **Are there fees for a permit inspection cancellation?**
 - Yes, same day cancellations or no access are subject to a re-fee of \$50.00. this fee must be paid prior to the rescheduling of the permit inspection.

- **What happens if the permit inspection fails?**
 - You will need to reschedule the inspection once the failed items are resolved. A re-fee charge of \$75.00 will also be charged for the failed permit inspection.

- **Are there fees associated with rescheduling a failed permit inspection?**
 - Yes, a charge of \$75.00 will be charged for the failed permit inspection that needs to be paid prior to the scheduling of the new permit inspection.